



State of New Mexico  
**County of Otero**  
**RESOLUTION NO. 02-14-13/101-50**  
**RE: 2013 Administrative Fees**

**A RESOLUTION ESTABLISHING A SCHEDULE OF FEES PURSUANT TO THE OTERO  
COUNTY SUBDIVISION ORDINANCE**

**WHEREAS**, the Otero County Commission has adopted the Otero County Subdivision Ordinance, and;

**WHEREAS**, Article 12 of the Subdivision Ordinance requires the payment of certain non-refundable administrative fees to defray the cost to the County of determining compliance with the New Mexico Subdivision Act and the Otero County Subdivision Ordinance while passing upon subdivision plats.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Otero County Commission that the following non-refundable fees shall be paid by certified check to the County at the time of submitting a subdivision plat for approval:

<b>Summary Review Application Fee:</b>	<b>\$100</b>
<b>Subdivisions containing more than (5) Five lots (except Type 5 subdivisions)</b>	<b>\$200.00 + \$10.00 per lot or parcel</b>
<b>*Re-submittal of revised or Corrected plat and application:</b>	<b>\$100.00</b>
<b>Vacation of Plat or Easement: (Including partial vacations)</b>	<b>\$50.00</b>
<b>Variance:</b>	<b>\$50.00 per request</b>
<b>Appeals to County Commission:</b>	<b>\$50.00</b>
<b>Claim of Exemption:</b>	<b>\$15.00 each</b>

\*This applies only to plats which have previously been distributed for state agency review and are revised or modified and the characteristics of the subdivision are changed to such an extent that the plat must be resubmitted to all state agencies. This fee does not apply to submittal of additional documentation required by state agencies or minor revisions in which the initial characteristics of the subdivision, such as size and number of parcels remain unchanged.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that where additional review by the County is required above and beyond normal review requirements due to complex, unforeseen, or unique circumstances relating to the proposed plan or plat, such as complex hydrological considerations, then the County may charge an additional review fee to defray the cost of such review. Review fees shall be only for professional services rendered to the County in the case that the County does not have qualified personnel to assist in reviewing such reports, plans or plats. Fees for such reviews shall not exceed the actual customary costs therefore.

**APPROVED, ADOPTED & PASSED** on this 14<sup>th</sup> day of February 2013.

**ATTEST:**

 *Gokyn Holmes,*  
Denise Guerra, County Clerk *Chief Deputy Clerk*

**BOARD OF COUNTY COMMISSION  
OTERO COUNTY, NEW MEXICO**

*Susan Flores*  
Susan Flores, Chairwoman

*Tommie Herrell*  
Tommie Herrell, Vice-Chairperson

*Ronny Rardin*  
Ronny Rardin, Member