

COUNTY OF OTERO

TRANSFER STATION TRUCK DRIVER/LABORER

Class specifications are intended to present a descriptive list of range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION: Under the direction of the Solid Waste Superintendent, transports solid waste from assigned transfer station to the appropriate destination.

DISTINGUISHING CHARACTERISTICS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made available to qualified individuals with disabilities to perform the essential elements of this job.

SUPERVISED RECEIVED AND EXERCISED

Receives general supervision from supervisory and management staff.

ESSENTIAL AND MARGINAL FUNCTIONS include the following. Other duties may be assigned.

Essential Functions:

Complies with DOT regulations and maintains a current CDL Class A license.

Drives a truck to transport solid waste.

Performs daily maintenance inspection on the vehicles driven; adjusts brakes, repairs tarp, removes and replaces tires, as needed.

Provides general mechanic services to the department.

Maintains work related records; reports equipment failures/deficiencies to supervisor.

Operates equipment in accordance with safety rules and regulations.

Maintains radio contact with supervisor to receive instructions or report problems.

Operate Equipment for recycling such as Balers, Tire Cutter, and Tire De-Rimmer.

Maintain written records of vehicles disposing of waste at an assigned transfer station.

Authorizes acceptance of waste at a Transfer Station and identifies Hazardous Materials.

Keeps Transfer Station clean and free from litter, including the surrounding area.

Operates Transfer Station in Accordance with safety regulations.

Estimates amount of trash in cubic yards.

Directs patrons to the appropriate areas to dispose of their waste and recyclable items.

Must be able to operate a loader, backhoe, and forklift.

Responsible for knowing and abiding by all department and county policies and procedures.

Marginal Functions:

Work on variety of special projects as assigned.

Perform related duties and responsibilities as required.

QUALIFICATIONS:

Must have knowledge of:

Traffic laws pertinent to equipment operation.

Occupational hazards and appropriate safety precautions for operating designated equipment, for example, roll off truck, two-way radio, and tractor-trailer.

Department of Transportation Regulations.

Must be able to:

Respond with tact, composure, and courtesy when dealing with others.

Follow verbal and written directions.

Consistently follow safety procedures.

Communicate effectively, in oral and written form.

Establish and maintain effective and cooperative working relationships with others.

EDUCATION and/or EXPERIENCE: High school diploma or GED. Must have a valid Commercial driver's license Class A, with air brakes, plus two (2) years experience operating a semi-tractor and trailer.

PHYSICAL CONDITIONS: While performing the duties of this job, the employee will be required to demonstrate extensive physical abilities in outdoor construction environments; be able to communicate effectively, operate general construction equipment; operate general office equipment.

Employee must be able to move or re-position frequently, up to 50 pounds of materials or objects; occasionally, up to 180 pounds with supportive devices or help. Specific vision requirements for this job are close vision, distance vision and the ability to adjust focus.

WORKING CONDITIONS: Essential duties performed 100 percent outdoors under various weather conditions. Work surface is subject to wet, dry or greasy natural ground, or asphalt. May be exposed to exhaust fumes and dust. Employee is exposed to long working hours and working weekends. The noise level outdoors is moderate to loud.

COUNTY OF OTERO

I hereby affirm that I have received a copy of the position (Transfer Station Truck Driver) specifications listed above; I acknowledge that it is my responsibility to familiarize myself with the duties and expectations of the position described.

Employee: _____ Date: _____

Witness:: _____ Date: _____