



State of New Mexico
County of Otero

RESOLUTION NO. 12-16-14/103-22

Re: 2015 Compliance with the New Mexico Open Meetings Act

WHEREAS, the Board of County Commissioners of the County of Otero share the common belief that the democratic ideal is best served by a well-informed public; and

WHEREAS, the Board of County Commissioners of the County of Otero is of the unanimous opinion that its business should be conducted in full public view; that their actions should be taken openly, and that their deliberations should be subject to public scrutiny; and

WHEREAS, the New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4 requires the Board of County Commissioners to conduct the business of the County by vote, and to form public policy in public meetings held after reasonable notice is given to the public of such meetings, as determined on an annual basis by the Board of County Commissioners;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Otero County that:

1. Regular meetings of the Board of County Commissioners of Otero County shall be held pursuant to the schedule attached hereto as Exhibit "A" and incorporated herein by reference. In the event circumstances require the rescheduling of a regular meeting of the Board of County Commissioners, notice of such rescheduled meeting shall be given as hereinafter provided.

Notices of these regular meetings shall be given once a month, not less than five (5) days prior to the first meeting in each month. The five (5) day period shall begin to run upon the delivery of notice to the media as set forth in Paragraph 5 below.

A proposed agenda will be available during the week before any meeting, a minimum of seventy two (72) hours prior to the start of the meeting, and may be obtained from the County Manager's Office located 1101 New York Ave., Room 106, Alamogordo, New Mexico. In the event of an emergency meeting as set forth in paragraph 3 below, the agenda will be published at the same time as the notice calling the emergency meeting is published. The Board of County Commissioners, in accordance with law, will not take action on any item not included on the Agenda unless such business constitutes an emergency in accordance with the Open Meetings Act.

From time to time the Board of County Commissioners may schedule its meetings in the various communities and regions of the County in order to serve specific local concerns or interests. In such event, the Board will endeavor to provide accommodation to persons who may have to travel longer distances to have their matters heard by the Board of County Commissioners.

2. Special meetings of the Board of County Commissioners of Otero County may be called by any member of the Board, provided that a quorum of the Board of County Commissioners can be assembled, and shall require a minimum of seventy-two (72) hours notice to the media as set forth in Paragraph 5 below.

3. Emergency meetings of the Board of County Commissioners of Otero County may be called by any member of the Board, provided that a quorum of the Board of County Commissioners can be assembled, and shall require three (3) hours notice to the media as set forth in Paragraph 5 below.

4. Informal work sessions may be called by agreement of the Board of County Commissioners and shall require a minimum of seventy-two (72) hours notice to the media as set forth in paragraph 5 and informal work sessions shall always be open to the public. The Board shall not formulate public policy or take action by vote at informal work sessions.

In addition, the Board of County Commissioners herewith serves notice to the public that, during any meeting of the Board, the Board may adjourn into an informal work session for the purpose of lunch or dinner. During the meal, the informal work session may be conducted, provided that no public policy shall be formulated nor business conducted by vote. The media and public are invited to attend these sessions at their own expense.

5. Notice, as required by this Resolution, for regular, special, and/or work session meetings of the Board of County Commissioners of Otero County shall be provided by delivering a news release to the following media organizations:

- A. The Alamogordo Daily News;
- B. Television Station Channel 63;
- C. Radio Station KPSA;
- D. Radio Station KINN;
- E. Radio Station KYEE;
- F. Radio Station KZZX;
- F. The Mountain Monthly;
- G. Tularosa Basin;
- H. Holloman Sunburst; and
- I. Any other media that wishes to be notified.

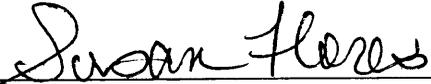
In addition, notice of regular, special and emergency sessions shall be posted in the lobby of the Otero County Administration Building. In the event an emergency or special meeting is called, notice shall be by telephone to the above listed media organizations. The Board of County Commissioners reserves the right to utilize legal publications as notice of meetings where circumstances and/or law require such notice.

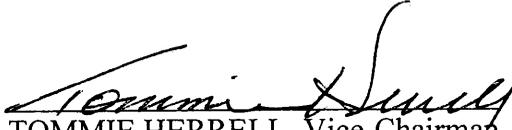
6. The County Clerk shall be responsible for drafting and delivery of all notices required herein, and the County Clerk shall develop a system for safekeeping of proof of all notices required by this Resolution. Telephonic notice shall be noted by a Certificate of the Clerk and/or her designee that each media organization has been contacted by telephone.

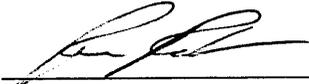
7. The Board of County Commissioners hereby adopts The New Roberts Rules of Order, Mary A. De Vries, Copyright 1989 as its procedural rules for conducting its meetings.

RESOLVED by the Board of County Commissioners of Otero County in regular session on this the 16th day of December, 2014.

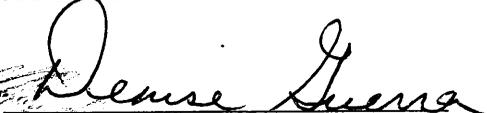
**BOARD OF COUNTY COMMISSIONERS OF
OTERO COUNTY, NEW MEXICO**


SUSAN FLORES, Chairperson


TOMMIE HERRELL, Vice-Chairman


RONNY RARDIN, Member

ATTEST:


DENISE GUERRA
Otero County Clerk

(SEAL)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY


DANIEL A. BRYANT
County Attorney